



# BID SOLICITATION

Page 1 of 15  
Printed: 5/26/2004

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
CAPITOL HILL  
PROVIDENCE RI 02908

**BID NUMBER: B03845**

**TITLE: MOVING**

**BID OPENING DATE AND TIME:**

**06/15/2004 10:00 AM**

BUYER: JOHN O'HARA  
PHONE #: (401) 222 - 2142 ext. 125  
BLANKET PERIOD: 8/1/04 - 7/31/07

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UNIVERSITY OF RHODE ISLAND  
URI ACCOUNTS PAYABLE  
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KINGSTON RI 02881

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UNIVERSITY OF RHODE ISLAND  
URI CENTRAL RECEIVING  
ATTN: SEE BELOW  
PLAINS RD  
KINGSTON RI 02881

Requisition Number(s): R86A045554 & R86A045615

| Item | Class-Item  | Quantity | Unit | Unit Price | Total |
|------|---|----------|------|------------|-------|
|      | BLANKET REQUIREMENTS - 8/1/04 - 7/31/07<br><br>URI, PROPERTY OFFICE<br>581 PLAINS RD.<br>KINGSTON, RI 02881 |          |      |            |       |

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|      | <p><b>BIDDING</b></p> <p>(a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.</p> <p>(b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered.</p> <p>(c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost.</p> <p>(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request.</p> <p><b>ORDERING</b></p> <p>(a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period.</p> <p>(b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.</p> |          |      |            |       |

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|      | <p>THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.</p> <p>THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.</p> <p>HOURS INDICATED ARE ESTIMATED QUANTITIES FOR BIDDING PURPOSES ONLY.</p> |          |      |            |       |

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|      | <p>BIDDERS ARE ADVISED THE AWARD WILL BE BASED ON EITHER REGULAR, STRAIGHT-TIME HOURLY RATES OR A PERIODIC RATE SUCH AS 500 HOURS, MONTHLY OR ANNUALLY, DEPENDING ON THE SPECIFIC REQUIREMENTS OF A PARTICULAR BID. KEEP IN MIND THAT OVERTIME RATES, DISCOUNTS, AND OTHER MISCELLANEOUS PRICE-RELATED ITEMS ARE REQUIRED FOR INFORMATIONAL PURPOSES ONLY. OVERTIME RATE IS TO BE PAID IN ACCORDANCE WITH THE PROVISIONS OF THE RI DEPARTMENT OF LABOR AND TRAINING, EMPLOYER HANDBOOK. EMPLOYEES ARE TO BE COMPENSATED AT TIME AND ONE-HALF THE APPLICABLE PREVAILING WAGE RATE. OVERTIME RATES EXCEEDING ONE AND ONE HALF TIMES THE REGULAR HOURLY RATES FOR MONDAY THROUGH SATURDAY AND EXCEEDING TWO TIMES THE REGULAR RATE FOR SUNDAYS AND HOLIDAYS MAY BE GROUNDS FOR DISQUALIFICATION OF THE BID.</p> <p>SERVICE CONTRACT FOR MOVING OFFICE FURNITURE AND LABORATORY EQUIPMANT FOR ALL CAMPUSES OF THE UNIVERSITY OF RHODE ISLAND. CHARGES TO BE MADE ON A TIME AND EQUIPMENT BASIS. FOR THE PURPOSE OF OUR NEEDS, THE FIRST THREE MEN WITH ONE TRUCK WITH A HYDRAULIC LIFT GATE WILL BE CONSIDERED ONE CREW. ANY ADDITIONAL MEN REQUESTED WILL NOT BE CONSIDERED PART OF A CREW UNLESS WE REQUEST A SECOND TRUCK WITH A HYDRAULIC LIFT GATE.</p> |          |      |            |       |

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|      | <p>* PERSONAL VEHICLES FOR TRANSPORTATION TO JOB SITES ARE NOT CONSIDERED ADDITIONAL TRUCKS.</p> <p>* FOR EVERY THREE ( 3 ) MEN, ONE ( 1 ) PERSON MUST BE A SUPERVISOR / FOREMAN, AND HE / SHE MUST CARRY A CELL PHONE WITH 2-WAY RADIO CAPABILITY</p> <p>*MINIMUM NUMBER OF CELL PHONES WILL BE 2 AT ALL TIMES</p> <p>* CONTRACTOR MUST CARRY A MINIMUM # OF FOUR ( 4 ) WHEEL MOVING DOLLIES - SIX ( 6 ) EACH</p> <p>* CONTRACTOR MUST CARRY A MINIMUM # 4 CONVERTIBLE 2 IN 1 ALUMINUM HAND TRUCKS</p> <p>* CONTRACTOR MUST CARRY A FULL SET OF TOOLS AT ALL TIMES ( INCLUDING 2 CORDLESS DRILLS ) FOR THE FABRICATION AND DISMANTLING OF FURNITURE, PARTITIONS, AND DOOR REMOVALS</p> <p>* CONTRACTOR MUST CARRY FIFTY ( 50 ) MOVING BLANKETS, TWO ( 2 ) LARGE J-BARS, ONE ( 1 ) SMALL J-BAR</p> |          |      |            |       |

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|      | <p>CREW AVAILABILITY: THE UNIVERSITY OPERATES 24/7. THE NATURE OF OUR OPERATION IS DICTATED BY THE SCHEDULE OF THE UNIVERSITY. MOST OF OUR PLANNED MOVES TAKE PLACE NIGHTS, WEEKENDS, HOLIDAYS, DAYS PRIOR AND FOLLOWING HOLIDAYS, AND DURING SCHOOL BREAK. SOME OF THE WORK WE DO IS ON SHORT TERM NOTICE AND EMERGENCY JOBS. IT IS IMPERATIVE THAT THE SUCCESSFUL BIDDER BE ABLE TO FULFILL THESE SPECIAL NEEDS. THIS WORK OFTEN IS HEAVY AND DIRTY, IN BUILDINGS WITHOUT AIR CONDITIONING OR ELEVATORS. AT TIMES THE VENDOR WILL BE ASKED TO ASSIST OUR CENTRAL RECEIVING DEPARTMENT. WRITTEN HOURLY ESTIMATES ON CERTAIN JOBS WILL BE REQUIRED ON A REGULAR BASIS.</p> <p>AWARDED VENDOR MUST PROVIDE ALL EMPLOYEES WITH PHOTO IDENTIFICATION NAME TAGS. ALL EMPLOYEES MUST WEAR THESE AT ALL TIMES WHILE ON SITE.</p> <p>THE UNIVERSITY RESERVES THE RIGHT TO CONTRACT FOR ADDITIONAL SERVICES OR OBTAIN COMPETITIVE PRICING AS MAY BE REQUIRED DURING THIS CONTRACT WHEN IT IS IN THE BEST INTEREST OF THE UNIVERSITY.</p> |          |      |            |       |

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|      | <p>TIME CARDS MUST BE PUNCHED IN AND OUT BY EACH EMPLOYEE EVERY DAY. FAILURE TO DO SO WILL RESULT IN NONPAYMENT FOR THOSE HOURS. INVOICES MUST RECONCILE EXACTLY WITH TIME CARDS. TIME IS ROUNDED TO THE NEAREST 1/4 HOUR. WE REQUIRE A HALF HOUR LUNCH. ALL TIME CARDS MUST REFLECT 1/2 HOUR LUNCH. OVERTIME WILL BE CONSIDERED HOURS WORKED IN EXCESS OF 8 HOURS DURING OUR REGULAR HOURS OF OPERATION. REGULAR HOURS ARE CONSIDERED 7:30 AM - 4:00 PM. HOURS WORKED ON SATURDAY, SUNDAY, AND STATE OF RI HOLIDAYS WILL BE CONSIDERED OVERTIME. SOME PROJECTS MAY BE COMPLETED IN LESS THAN 8 HOURS, AND OTHER LARGE SCALE PROJECTS COULD TAKE AS LONG AS 12 HOURS PER DAY FOR SEVERAL DAYS.</p> <p>DELIVERY OR SERVICES AS REQUESTED BY AGENCY. PAYMENTS WILL BE AUTHORIZED UPON SUBMISSION OF INVOICES TO RECEIVING AGENCY. REQUEST FOR PAYMENT SHALL BE SUBMITTED NOT MORE OFTEN THAN ONCE PER MONTH THROUGHOUT THE DURATION OF THE AGREEMENT. ANY UNUSED BALANCE AT END OF BLANKET PERIOD IS AUTOMATICALLY CANCELLED.</p> |          |      |            |       |
| 1.0  | CREW RATE PER HOUR -ON SITE - 8/1/04 - 7/31/05  | 5260.00  | HR   |            |       |
| 2.0  | CREW RATE PER HOUR -ON SITE - 8/1/05 - 7/31/06  | 5260.00  | HR   |            |       |

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| 3.0  | CREW RATE PER HOUR -ON SITE - 8/1/06 - 7/31/07                                   | 5260.00  | HR   |            |       |
| 4.0  | CREW OVERTIME RATE PER HOUR - ON SITE - 8/1/04 - 7/31/05                         | 527.00   | HR   |            |       |
| 5.0  | CREW OVERTIME RATE PER HOUR - FY 8/1/05 - 7/31/06                                | 527.00   | HR   |            |       |
| 6.0  | CREW OVERTIME RATE PER HOUR - FY 8/1/06 - 7/31/07                                | 527.00   | HR   |            |       |
| 7.0  | RATE PER HOUR FOR ADDITIONAL MAN OR MEN WHEN REQUIRED ON SITE - 8/1/04 - 7/31/05 | 1.00     | HR   |            |       |
| 8.0  | RATE PER HOUR FOR ADDITIONAL MAN OR MEN WHEN REQUIRED ON SITE - 8/1/05 - 7/31/06 | 1.00     | HR   |            |       |
| 9.0  | RATE PER HOUR FOR ADDITIONAL MAN OR MEN WHEN REQUIRED ON SITE - 8/1/06 - 7/31/07 | 1.00     | HR   |            |       |
| 10.0 | OVERTIME RATE FOR ADDITIONAL MAN OR MEN WHEN REQUIRED ON SITE - 8/1/04 - 7/31/05 | 1.00     | HR   |            |       |

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| 11.0 | OVERTIME RATE FOR ADDITIONAL MAN OR MEN WHEN REQUIRED ON SITE - 8/1/05 - 7/31/06 | 1.00     | HR   |            |       |
| 12.0 | OVERTIME RATE FOR ADDITIONAL MAN OR MEN WHEN REQUIRED ON SITE - 8/1/06 - 7/31/07 | 1.00     | HR   |            |       |
| 13.0 | RATE PER HOUR FOR ADDITIONAL TRUCK IF NEEDED ON SITE - 8/1/04 - 7/31/05          | 1.00     | HR   |            |       |
| 14.0 | RATE PER HOUR FOR ADDITIONAL TRUCK IF NEEDED ON SITE - 8/1/05 - 7/31/06          | 1.00     | HR   |            |       |
| 15.0 | RATE PER HOUR FOR ADDITIONAL TRUCK IF NEEDED ON SITE - 8/1/06 - 7/31/07          | 1.00     | HR   |            |       |
| 16.0 | OVERTIME RATE FOR ADDITIONAL TRUCK IF NEEDED ON SITE - 8/1/04 - 7/31/05          | 1.00     | HR   |            |       |
| 17.0 | OVERTIME RATE FOR ADDITIONAL TRUCK IF NEEDED ON SITE - 8/1/05 - 7/31/06          | 1.00     | HR   |            |       |
| 18.0 | OVERTIME RATE FOR ADDITIONAL TRUCK IF NEEDED ON SITE - 8/1/06 - 7/31/07          | 1.00     | HR   |            |       |

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|      | <p>BLANKET REQUIREMENTS: 8/1/04 - 7/31/07<br/>(ITEMS 19 - 24)</p> <p>SERVICE CONTRACT FOR HEAVY RIGGING FOR ALL<br/>CAMPUSES OF THE UNIVERSITY OF RHODE ISLAND.<br/>CHARGES TO BE MADE ON A TIME, EQUIPMENT, AND<br/>MAN-POWER BASIS. EQUIPMENT TO INCLUDE A TRUCK<br/>WITH HYDRAULIC LIFT GATE, STANDARD RIGGING<br/>EQUIPMENT, AND SPECIAL EQUIPMENT NECESSARY TO<br/>A PARTICULAR JOB. ONE ( 1 ) PERSON MUST BE A<br/>SUPERVISOR / FOREMAN AND HE / SHE MUST CARRY A<br/>CELL PHONE WITH 2-WAY RADIO CAPABILITY. MOST<br/>OF THE WORK WE DO IS ON SHORT TERM NOTICE AND<br/>EMERGENCY JOBS. WRITTEN HOURLY ESTIMATES ON<br/>CERTAIN JOBS WILL BE REQUIRED ON A REGULAR<br/>BASIS. PERSONAL VEHICLES FOR TRANSPORTATION<br/>TO JOB SITES ARE NOT CONSIDERED ADDITIONAL<br/>TRUCKS.</p> <p>EXAMPLES OF EQUIPMENT NECESSARY, BUT NOT<br/>LIMITED TO ARE AS FOLLOWS:<br/>* CONTRACTOR MUST CARRY A MINIMUM # OF FOUR ( 4 ) WHEEL MOVING DOLLIES - SIX ( 6 ) EACH<br/>* CONTRACTOR MUST CARRY TWO ( 2 ) LARGE J-BARS,<br/>ONE ( 1 ) SMALL J-BAR</p> |          |      |            |       |

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# BID SOLICITATION

Page 11 of 15  
Printed: 5/26/2004

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
CAPITOL HILL  
PROVIDENCE RI 02908

**BID NUMBER: B03845**

**TITLE: MOVING**

**BID OPENING DATE AND TIME:**

**06/15/2004 10:00 AM**

BUYER: JOHN O'HARA  
PHONE #: (401) 222 - 2142 ext. 125  
BLANKET PERIOD: 8/1/04 - 7/31/07

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KINGSTON RI 02881

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UNIVERSITY OF RHODE ISLAND  
URI CENTRAL RECEIVING  
ATTN: SEE BELOW  
PLAINS RD  
KINGSTON RI 02881

Requisition Number(s): R86A045554 & R86A045615

| Item | Class-Item   | Quantity | Unit | Unit Price | Total |
|------|--|----------|------|------------|-------|
|      | <p>TIME CARDS MUST BE PUNCHED IN AND OUT BE EACH EMPLOYEE EVERY DAY. FAILURE TO DO SO WILL RESULT IN NONPAYMENT FOR THOSE HOURS. INVOICES MUST RECONCILE EXACTLY WITH TIME CARDS. TIME IS ROUNDED TO THE NEAREST 1/4 HOUR. WE REQUIRE A HALF HOUR LUNCH. ALL TIME CARDS MUST REFLECT 1/2 HOUR LUNCH. OVERTIME WILL BE CONSIDERED HOURS WORKED IN EXCESS OF 8 HOURS DURING OUR REGULAR HOURS OF OPERATION. REGULAR HOURS ARE CONSIDERED 7:30 AM - 4:00 PM. HOURS WORKED ON SATURDAY, SUNDAY, AND STATE OF RI HOLIDAYS WILL BE CONSIDERED OVERTIME. SOME PROJECTS MAY BE COMPLETED IN LESS THAN 8 HOURS, AND OTHER LARGE SCALE PROJECTS COULD TAKE AS LONG AS 12 HOURS PER DAY FOR SEVERAL DAYS.</p> <p>THE AWARDED VENDOR MUST PROVIDE ALL EMPLOYEES WITH A PHOTO IDENTIFICATION NAME TAG. ALL EMPLOYEES MUST WEAR THESE AT ALL TIMES WHILE ON SITE.</p> <p>DELIVERY OR SERVICES AS REQUESTED BY AGENCY. PAYMENTS WILL BE AUTHORIZED UPON SUBMISSION OF INVOICES TO RECEIVING AGENCY. REQUEST FOR PAYMENT SHALL BE SUBMITTED NOT MORE OFTEN THAN ONCE PER MONTH THROUGHOUT THE DURATION OF THE AGREEMENT. ANY UNUSED BALANCE AT END OF BLANKET PERIOD IS AUTOMATICALLY CANCELLED.</p> |          |      |            |       |

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Page 12 of 15  
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Requisition Number(s): R86A045554 & R86A045615

| Item | Class-Item  | Quantity | Unit | Unit Price | Total |
|------|---|----------|------|------------|-------|
| 19.0 | REGULAR RATE PER HOUR - 1 MAN & EQUIPMENT -<br>8/1/04 - 7/31/05 | 213.00   | HR   |            |       |
| 20.0 | REGULAR RATE PER HOUR - 1 MAN & EQUIPMENT -<br>8/1/05 - 7/31/06 | 213.00   | HR   |            |       |
| 21.0 | REGULAR RATE PER HOUR - 1 MAN & EQUIPMENT -<br>8/1/06 - 7/31/07 | 213.00   | HR   |            |       |
| 22.0 | OVERTIME RATE - 1 MAN & EQUIPMENT- 8/1/04 - 7/31/05             | 1.00     | HR   |            |       |
| 23.0 | OVERTIME RATE - 1 MAN & EQUIPMENT- 8/1/05 - 7/31/06             | 1.00     | HR   |            |       |
| 24.0 | OVERTIME RATE - 1 MAN & EQUIPMENT- 8/1/06 - 7/31/07             | 1.00     | HR   |            |       |

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|------|---|----------|------|------------|-------|
|      | AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT. |          |      |            |       |

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| Item | Class-Item  | Quantity | Unit | Unit Price | Total |
|------|---|----------|------|------------|-------|
|      | <p>NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD:</p> <ul style="list-style-type: none"><li>* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS &amp; OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER.</li><li>* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION.</li><li>* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION.</li><li>* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER.</li><li>* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION &amp; INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.</li></ul> <p>-</p> <p>-</p> |          |      |            |       |

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| Item | Class-Item   | Quantity | Unit | Unit Price    | Total |
|------|--|----------|------|---------------|-------|
|      | CONTACT PERSON: DAN LONERGAN<br>(401) 874-2379<br><br>DELIVERY OF GOODS OR SERVICES AS REQUESTED BY<br>AGENCY. |          |      |               |       |
|      |  |          |      | <b>TOTAL:</b> |       |

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